



# Chittlehamholt, Satterleigh and Warkleigh Parish Council

[www.cswparish.org.uk](http://www.cswparish.org.uk)

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**Parishioners' Open Session** – this session, which will be held prior to the start of Council business, provides parishioners with an opportunity to raise issues for the Council's attention.

## **Agenda of Parish Council Meeting on Monday, 27<sup>th</sup> June 2022 in Chittlehamholt Village Hall at 7.30 p.m.**

*(to be held immediately after the Parishioners' Open Session)*

### **1. Apologies**

### **2. Declarations of Interest and Dispensations**

### **3. Reports**

- a. **Police** - to receive a report on current issues (SW).
- b. **Devon County Council (Cllr Paul Henderson)/North Devon Council (Cllr Ray Jenkins)** – to receive any items of interest in addition to those routinely circulated by DCC/NDC.

### **4. To receive and approve:**

- a. **Minutes of the Annual Parish Council meeting held on 30<sup>th</sup> May 2022** *(circulated separately)*
- b. **Minutes of the Parish Council Meeting held on 30<sup>th</sup> May 2022** *(circulated separately)*.

### **5. To consider issues raised in the Parishioners' Open Session/via correspondence**

### **6. Maintenance of roads, footpaths etc.** to receive a report on following (SW):

- a. **Highways' maintenance/verge ploughing – 2022/23.**
- b. **General issues regarding highways including progress with issues reported to Highways** (e.g. road damage, repairs, hedge trimming, white lining).

### **7. Projects**

- a. **CSW Project Task & Finish Group** – to note arrangements for progressing possible projects for Section 106 funding.
  - i. Parking difficulties on road outside the Exeter Inn (AC/AK).
- b. **Launds – weekly checks**
  - *June checks* – to report on issues arising from weekly checks (AK).
  - *July checks* – to note checks will be undertaken by Cllr Neal.

**8. Planning - to receive and consider planning applications, correspondence and follow up issues:**

- a. **5 Taw Vale – application 74722** – to note correspondence from the Planning Inspectorate (*circulated separately*).
- b. **Grange Cottage Chittlehamholt – application 75329** – for an extension to the dwelling (*circulated separately*).
- c. **1 Deason Cottages – applications** – to note approval for the following:
  - i. 75214 – for listed building consent for the removal of existing listed building and erection of new building.
  - ii. 75202 – for removal of existing building and erection of new building.
- d. **Complaint related to the implementation of planning policy** – to report on progress with providing clarification/further detail to the Council’s complaint (DB).
- e. **Changes to foul drainage system** – to receive further response from South West Water and e-mail from Cllr Ball (*circulated separately*).

**9. Control documents**

- **Gazebo hire** – to provide feedback on process for initial hire of Gazebo (DB).

**10. Finances**

- a. **Current balance** – to note the balance as at 15<sup>th</sup> June 2022 was £9,821.36. This included £1,000 DCC grant (*matched funding for highway maintenance from the Community Enhancement Fund*) and the first Precept payment of £2,950.00.
- b. **Internal Audit** – to consider the appointment of Penny Clapham as Internal Auditor for the current financial year.
- c. **Payment:** - to resolve payment to:
  - **The Campaign for the Protection of Rural England (CPRE) - £36.00** – for the 2022/23 membership renewal (*ref 2022/23 Budget (line 13) and Minute 10/04/22b*).

**11. Matters Raised by Councillors** - not included elsewhere in the agenda.

**12. Training opportunities for Councillors/Clerk** - to note routine DALC newsletters (*circulated separately*).

**13. Date of Next Meeting: 25<sup>th</sup> July 2022**