



Chittlehamholt, Satterleigh and Warkleigh Parish Council

www.cswparish.org.uk

Chairman: Paul Blackwell

paul.blackwell@cswparish.org.uk

01769 540180

Parish Clerk: Linda Stapleton

clerk@cswparish.org.uk

Parishioners' Open Session – this session, which will be held prior to the start of Council business, provides parishioners with an opportunity to raise issues for the Council's attention.

All attendees are asked to wear masks to the meeting

Agenda of Parish Council Meeting on Monday, 10th January 2022

in Chittlehamholt Village Hall at 7.30 p.m.

(to be held immediately after the Parishioner's Open Session)

1. **Apologies** - Cllr Paul Blackwell
2. **Declarations of Interest and Dispensations**
3. **Reports**
 - a. **Police** - to receive a report on current issues (SW).
 - b. **Devon County Council (Cllr Paul Henderson)/North Devon Council (Cllr Ray Jenkins)** – to receive any items of interest in addition to those routinely circulated by DCC/NDC.
4. **To receive and approve:**
 - **Minutes of the Parish Council Meeting held on 29th November 2021** *(circulated separately)*.
5. **To consider issues raised in the Parishioners' Open Session**
6. **Maintenance of roads, footpaths etc.** to receive update and agree action (if any) on the following matters: (SW)
 - a. **Highways maintenance/verge ploughing – 2022/23** – to provide update on phase/year 3.
 - b. **Progress with issues reported to Highways** (e.g. road repairs, hedge trimming, white lining).
7. **Projects**
 - a. **Launds**
 - i. **Weekly checks** – to consider issues arising during November (DB).
 - *December checks* – to report on any issues arising in December (AK).
 - *January checks* – to note Cllr Neal will be undertaking weekly checks.
 - *Updated rota* – to receive updated rota from January 2022 *(to be circulated)*
 - b. **Gazebo hire** – long term arrangements for storage (Clerk).
 - c. **Village Hall** – to follow up the commitment to support the Village Hall.
8. **Planning - to receive and consider planning applications, correspondence and follow up issues:**
 - a. **Barn at Fire Beacon Lane – application 74103 – Decision Notice to approve** – demolition of existing barn and erection of replacement dwelling (to replace planning approval 70290) *(circulated separately.)*

- b. **Head Barton, Kings Nympton – applications 74182 & 74183 – Decision Notices to approve** (*respectively and circulated separately*):
- details in respect of discharge of condition 4 (photographic record with accompanying schedule of photograph locations and joinery details) attached to Listed Building Consent 71846 (conversion of redundant barns to form two residential dwellings, camping barn and associated parking).
 - details in respect of discharge of conditions 5 (landscaping), 6 (boundary treatments) & 9 (lighting) attached to planning permission 71845 (Conversion of redundant barns to form two residential dwellings, camping barn and associated parking).
- c. **Grange Cottage, Chittlehamholt – application 73948 - Decision Notice to approve** - Change of use from holiday let to residential together with extension and alterations (*circulated separately*)

9. Finances

- a. **Current balance** – as at 15th December 2021 was £8,536.43.
- b. **Payments – to resolve payment of the following**
- i. **Devon Association of Local Councils - £36.00 (including £6.00 VAT)** – for Cllr Neal’s attendance at ‘Being a Good Councillor Course 2) (ref Budget 2021/22 line 11).
To note payment of the following:
- ii. **North Devon Council - £408.96** (*including £7.72 administrative charge of which £1.29 is VAT*). (ref Budget 2021/22 line 5).

10. Matters Raised by Councillors - not included elsewhere in the agenda.

11. Training opportunities for Councillors/Clerk - to note routine DALC newsletters (*circulated separately*).

12. Correspondence and comments received

- a. **Devon and Somerset Fire and Rescue Service** – consultation on Community Risk Management Plan – closing date 14th January 2022 (*circulated separately*).
- b. **South West Heritage Trust** – requests for funds to support the North Devon Records Office during 2022/23 (*circulated separately*).

13. Date of Next Meeting: 28th February 2022. To note meetings for 2022 have been circulated.