



Chittlehamholt, Satterleigh and Warkleigh Parish Council

www.cswparish.org.uk

Chairman: Paul Blackwell

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In view of the Government's restrictions related to COVID 19, the Council has declared that it will be unable to hold meetings in a public venue until further notice. Should parishioners wish to raise an issue, they can do so by contacting the Chairman, Clerk, or any Councillor. However, the public are able to join virtual meetings to listen to proceedings and in order to do so, they should contact the Clerk at least one day before a Council meeting. Audio recordings of proceedings can be accessed at:
<https://cswparish.org.uk/pc-meetings/council-meetings/19-past-meetings>

Agenda of Parish Council Meeting on Monday, 29th March, 2021 Via Zoom – at 7.30 p.m.

1. **Apologies**
2. **Declarations of Interest and Dispensations**
3. **Reports**
 - a. **Police** – to provide an update (SW).
 - b. **North Devon District Council (NDC)/Devon County Council (DCC)** – to note that written updates provided by NDC and DCC are circulated separately whilst virtual Council meetings are taking place and District and County Councillors' are not always able to be present.
4. **To receive and approve the Minutes of the Meeting held on 22nd February 2021** (*circulated separately*)
5. **To consider items raised by parishioners**
 - **Offer to renovate Chittlehamholt Telephone Kiosk** – to receive update if available (SW).
6. **Maintenance of roads, footpaths etc.** (SW)
 - a. **Highway maintenance/verge ploughing – 2021** – to provide update on phase/year 2 activity,
 - b. **Progress with issues reported to Highways** (e.g. road repairs, hedge trimming, white lining).
 - c. **Gritting**
 - i. to consider policy (*Winter Travel (draft) Policy circulated separately*);
 - ii. to consider options for replacing gritter/commissioning gritting service.
7. **Projects:**
 - a. **Electric Car Charging point** – to receive further details (DB).

- b. **Launds Playing Field**
 - i. **RoSPA Inspection** – to receive RoSPA Inspection Report undertaken in March 2021 (*circulated separately*).
 - ii. **Weekly checks - play equipment** – to receive a report on checks undertaken in March (SW)
 - iii. **Weekly checks – Rota** - to receive suggested rota for 2021 (*circulated separately*) (Clerk).
 - iv. **Grass cutting/strimming 2021** – to report discussions with contractor (Clerk).
8. **Planning** - to receive and consider planning applications, correspondence and follow up issues.
- a. **Class Q applications** – to receive e-mail exchange between Cllr Jenkins and Michael Tichford, former Head of Place NDC (Strategic Development and Planning) (*circulated separately*).
 - b. **4 Deason Cottages Chittlehamholt UMBERLEIGH – application 72425** – to receive Decision Notice to approve application for Listed Building Consent for installation of 2 compact solar collectors (*circulated separately*).
 - c. **Land adjacent to Deason Farm, Chittlehamholt - application 72618** – to receive an update from Cllr Jenkins.
 - d. **Great Shortridge, Warkleigh, application 72822** – to receive Decision Notice to approve application for details in respect of discharge of Condition 3 (written scheme of investigation) Application 70400 (*circulated separately*).
 - e. **Barn at Great Shortridge, Warkleigh, application 73051** – to approve details in respect of discharge of condition 4 (external lighting) attached to planning permission 70400 (Conversion of a barn into a dwelling) (*circulated separately*).
 - f. **Presbury Farm Chittlehamholt – application 72571** - for Change of Use of land to equine & erection of sand school and associated landscaping (*circulated separately*).
 - g. **Drakes Farm, Chittlehamholt – application 73032** – for conversion of redundant agricultural building to a dwelling (*circulated separately*).
 - h. **New Park, Chittlehampton – application 72949** – for construction of an agricultural livestock building (*circulated separately*).
9. **Finances**
- a. **Current balance** – to report that the balance as at 15th March 2021 was £11,741.04.
 - b. **Grants** – to note **Warkleigh and Satterleigh PCC** and **St John the Baptist Chittlehamholt PCC** have written, acknowledging and thanking the Council for the grants made towards the upkeep of burial grounds managed by them – (£300 and £150 respectively).
 - c. **Payment - to approve the following payment:**
 - **RoSPA Playsafety Ltd - £90.60** (including £15.10 VAT) for annual (2021) RoSPA inspection (*ref 2020/21 Budget line 25*).
10. **Matters Raised by Councillors – not included elsewhere**
11. **Training opportunities for Councillors/Clerk** - to note routine DALC newsletters (*circulated separately*).
12. **Correspondence and comments received:**
- a. **Devon Climate Emergency Council Support Network** – to receive Survey Findings and notice of first meeting on 7th April (*circulated separately*).

- b. **Notice of Elections** from DCC (*circulated separately*) for
 - **Police Crime Commissioner**
 - **Devon County Council** – to be held on **6th May 2021**
 - c. **Draft Resource and Waste Strategy for Devon and Torbay** – to receive draft strategy from DCC (*circulated separately*).
 - d. **Could it be time to spring clean your lifestyle?** – NDC email aimed at encouraging local residents and organisations to take actions that both increase quality of life and reduce their carbon footprint to help combat climate change (*circulated separately*).
- 13. Items for immediate release to local news outlets** – to consider items to share with news outlets.
- 14. Date of Next Meeting:** 26th April 2021