



Chittlehamholt, Satterleigh and Warkleigh Parish Council

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Chairman: Paul Blackwell

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In view of the Government's restrictions related to COVID 19, the Council has declared that it will be unable to hold meetings in a public venue until further notice. Should parishioners wish to raise an issue, they can do so by contacting the Chairman, Clerk, or any Councillor. However, the public are able to join virtual meetings to listen to proceedings and in order to do so, they should contact the Clerk at least one day before a Council meeting. Audio recordings of proceedings can be accessed at:
<https://cswparish.org.uk/pc-meetings/council-meetings/19-past-meetings>

Agenda of Parish Council Meeting on Monday, 30th November, 2020 Via Zoom – at 7.30 p.m.

1. Apologies

2. Declarations of Interest and Dispensations

3. Reports

- a. **Police** – to receive update and note Police Survey now accessible from Council website (SW)
- b. **North Devon District Council (NDC)/Devon County Council (DCC)** – to note that written updates provided by NDC and DCC are circulated separately whilst virtual Council meetings are taking place and District and County Councillors' are not always able to be present.

4. To receive and approve the Minutes of the Meeting held on 26th October 2020 (*circulated separately*)

5. To consider items raised by parishioners

- **Offer to renovate Chittlehamholt Telephone Kiosk** – to receive update (SW).

6. Maintenance of roads, footpaths etc. (SW)

- a. **Highways maintenance/verge ploughing – 2020** – to provide update on phase/year 2 activity,
- b. **Progress with issues reported to Highways** (e.g. road repairs, hedge trimming, white lining).

7. Projects:

- a. **Electric Car Charging point** – to provide an update (DB).
- b. **Community Orchard** – to receive an update and approve the purchase of trees (*details circulated separately*) (SW).
- c. **Launds Playing Field** (SW)
 - i. **Trees – trimming** – to note response from Western Power.

- ii. **Play equipment** – to consider options for the repair/replacement of equipment and other items within the playing field (*circulated separately*).
 - iii. **Weekly checks** – to agree schedule and rota for weekly checks (*circulated separately*).
- 8. Planning** - to receive and consider planning applications, correspondence and follow up issues.
- a. **Barn at Hill House Farm Chittlehamholt – application 72416** for the change of use of an agricultural building to a dwelling house (Class Q (A&B)) (*circulated separately*).
 - b. **Mole Cottage, Chittlehamholt – application 72456** – listed building consent for the removal of fireplace and surround and form a new fireplace with wood burner (*circulated separately*).
 - c. **Barn adjacent to Holtgate, Chittlehamholt – application 71957** to receive Decision Notice to approve the change of use of land to create additional curtilage, installation of treatment plant and one flue (*circulated separately*).
 - d. **Little Shortridge, Warkleigh – application 71198** – to note an appeal has been made to the Secretary of State against the decision of North Devon Council to refuse planning permission for the planning application described above. Representations to be made before 11th December (*circulated separately*).
 - e. **Land Near Deason Farm – Chittlehamholt – application 72364** – prior notification for the erection of an agricultural building (*circulated separately*).
 - f. **Proposed road closure** – road application notice for 1st – 5 February 2021 – Hayne Town Cross to Chittlehamholt Cross (*circulated separately*).
- 9. Finances**
- a. **Current balance** – to report current balance (Clerk).
 - b. **Budget/Precept for 2021/2022** - to consider draft budget for the next financial year (*circulated separately*) (AK).
 - c. **Payments - to approve the following payment:**
 - **Site Ground Hosting Ltd - £35.94** (which includes VAT of £5.99) for renewal of the Council’s domain registration for 2 years – repayment to Cllr Coupe
- 10. Matters Raised by Councillors - not included elsewhere in the agenda.**
- 11. Training opportunities for Councillors/Clerk** - to note routine DALC newsletters (*circulated separately*).
- 12. Correspondence and comments received**
- a. **Drop in Broadband speed on ADSL2** – to note parishioner’s e-mail and Cllr Ball’s response related to this issue (*circulated separately*).
 - b. **Avian Influenza** – to note e-mail from DCC requesting the Council share this information (*circulated separately*).
 - c. **Interim Devon Carbon Plan Consultation** – commencing 7th December – to note e-mail requesting the Council share this information (*circulated separately*).
 - d. **North Devon District Parishes COVID 19 Preparedness** – to note report of session attended by Cllr Wilkinson (*circulated separately*).
 - e. **Local Flood Risk Management Strategy Newsletter** – to receive newsletter from DCC (*circulated separately*).
- 13. Items for immediate release to local news outlets** – to consider items to share with news outlets.
- 14. Date of Next Meeting:** 11th January 2021