



Chittlehamholt, Satterleigh and Warkleigh Parish Council

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Chairman: Paul Blackwell

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Due to the current Government restrictions, the Council will not be holding meetings in a public venue until further notice. Should parishioners wish to raise any issue, they can do so by contacting the Chairman, Clerk, or any Councillor. Audio recordings of proceedings can be accessed at: <https://cswparish.org.uk/pc-meetings/council-meetings/19-past-meetings>. Some written reports may be provided to the Clerk for inclusion in the Minutes to keep discussion at virtual meetings focussed on key items. Should people wish to listen to proceedings they should contact the Clerk at least one day before a Council meeting.

Agenda of Parish Council Meeting on Monday, 26th October, 2020 Via Zoom – at 7.30 p.m.

1. **Apologies**
2. **Declarations of Interest and Dispensations**
3. **Reports**
 - a. **Police** – to receive update (SW)
 - b. **North Devon District Council (NDC)/Devon County Council (DCC)** – to note that updates are provided by NDC and DCC during the current emergency situation in the absence of District and County Councillors' routine attendance at Council meetings. Significant items are included under 'correspondence'.
4. **To receive and approve the Minutes of the Meeting held on 28th September 2020** (*circulated separately*)
5. **To consider items raised by parishioners**
 - **Offer to renovate Chittlehamholt Telephone Kiosk** – to receive update (SW) (*circulated separately*).
6. **Maintenance of roads, footpaths etc.** (SW)
 - a. **Highways maintenance/verge ploughing – 2020** – to provide update on phase/year 2 activity,
 - b. **Progress with issues reported to Highways** (e.g. road repairs, hedge trimming, white lining).
7. **Projects:**
 - a. **Electric Car Charging point** – to review situation (Chairman).
 - b. **Noticeboards** – to confirm application made for £100 to the ND Community Councillor Grant Scheme.

- c. **Launds Playing Field & report of discussions at Strategy Task & Finish Group Meeting held on 17th October 2020** (*circulated previously*)
 - i. **RoSPA Report** – to note amendment to 2020 inspection report re. cableway (*circulated separately*)
 - ii. **Play equipment** – to note response from insurers (*circulated separately*).
 - d. **Exeter Inn** – to note that NDC has approved the Council’s application for an ACV subject to the receipt of a boundary plan.
- 8. Planning** - to receive and consider planning applications, correspondence and follow up issues.
- a. **Mole Cottage – application 71798** – to receive Decision Notice to approve the rebuild of two existing chimney stacks using original materials **and application 71799** - Listed Building Consent for the foregoing works (*circulated separately*).
 - b. **Historic Barns Head Barton, Kings Nympton – application 71846** - to receive Decision Notice to approve Listed Building Consent for conversion of redundant barns to form two residential dwellings, camping barn and associated parking (*circulated previously*).
- 9. Finances**
- a. **Current balance** – to report current balance (Clerk).
 - b. **Payments - to approve the following payments:**
 - i. **North Devon Council - £451.64** (including administrative charge of £7.72 of which £1.29 is VAT) for the Clerk’s salary from June to September 2020.
 - ii. **Value Products - £22.68** (including VAT of £3.78) for signs for playground equipment in Launds Playing Field – **reimbursement to Cllr Wilkinson**.
 - iii. **Pen Underwriting Ltd - £659.28 (for renewal of insurance) + admin fee of £50.00** paid by Direct Debit (*policy details circulated separately*).
 - c. **Grants – to approve grants to the following (ref Council’s Grant Policy):**
 - i. **Warkleigh and Satterleigh PCC - £300** – (*accounts circulated separately*).
 - ii. **St John the Baptist PCC Chittlehamholt - £150** – (*accounts to be circulated separately*).
- 10. Matters Raised by Councillors - not included elsewhere in the agenda.**
- 11. Training opportunities for Councillors/Clerk** - to note routine DALC newsletters (*circulated separately*).
- 12. Correspondence and comments received**
- a. **Connecting Devon and Somerset (CDS) Gainshare initiative with Openreach** – to note works taking place in the parish (*circulated separately*).
 - b. **NDC - Find Your Footprint Week - 17- 24 October 2020** – to note (*circulated separately*).
 - c. **DALC** – to consider implications of information held in Newsletter No 40 related to holding remote meetings and public access (*circulated separately*).
- 13. Items for immediate release to local news outlets** – to consider items to share with news outlets.
- 14. Date of Next Meeting:** 30th November 2020