



Chittlehamholt, Satterleigh and Warkleigh Parish Council

www.cswparish.org.uk

Chairman: Paul Blackwell

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Parish Clerk: Linda Stapleton

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Agenda of Parish Council Meeting on Monday, 17th December 2018 in Chittlehamholt Village Hall at 7.30 p.m.

1. Apologies
2. Declarations of Interest and Dispensations
3. Parishioners' Open Session – *to provide parishioners with an opportunity to raise issues with the Council.*
4. Reports
 - a. Police - *to receive a report on current issues. (SW)*
 - b. District Councillor – *to receive a report on current issues for North Devon Council. (NDC)*
 - c. County Councillor – *to receive a report on current issues for Devon County Council. (DDC)*
5. To receive and approve Minutes from the meeting held on 26th November 2018– *(circulated separately)*
6. Matters Arising:
 - a. Maintenance of roads, footpaths etc. *to receive updates on the following: (SW)*
 - i. *Verge ploughing*
 - ii. *Bridleways & footpaths*
 - iii. *Progress Highways with issues reported (e.g. road repairs, hedge trimming, etc.)*
 - b. Review of Standing Orders and other control documents - *to receive a progress report. (Clerk)*
 - c. Village Hall grant application – *to consider details of the application. (AK)*
 - d. Grass cutting for 2019 – *to confirm the commissioning of A & M Contractors.*
 - e. Defibrilators – *to consider current/future arrangements, including financial implications. (SW)*
 - f. Deason Farm – *to note status of new hardcore drive to garage area (SW)*
 - g. North Devon Record Office – *to consider making a contribution towards the North Devon Record Office. (AC)*
 - h.
7. Planning - to receive and consider planning applications, correspondence and follow up issues:
 - Furlong Farm, Chittlehampton – application 65947 – *conversion of agricultural building to form stable block/formation of menage (circulated separately).*
8. Finances
 - a. Current balance – *to be advised. (Clerk)*
 - b. Payments: *to approve payments agreed (ref Minute 6/11/18f)*
 - i. Repayment to Cllr Coupe for purchases from:

- Amazon – Video Recorder £132.99 (including VAT £22.17)
 - Amazon – Portable Charger £16.99 (including VAT £2.83) = £149.98
- c. Budget for 2019/2020 – to review Budget
9. Matters Raised by Councillors - not included elsewhere in the agenda.
- a. Changes to website – to note changes and feedback on these (if any) (AC)
10. Training opportunities for Councillors/Clerk - to note routine DALC newsletters (circulated separately).
11. Correspondence
- a. **Dangerous (hidden) junction** - to receive correspondence from a parishioner seeking warning signs at the 'T' junction in Warkleigh (circulated separately).
- b. **Delays in road repairs** – to receive a copy of correspondence between a parishioner and DCC regarding delays in repairs to a specific road (circulated separately).
- c. **Poor quality hedge trimming** – to receive correspondence about the quality of hedge trimming on a number of roads on the Chittlehampton side of the village – the parishioner has also asked for a copy of the Council's instructions to the contractor undertaking verge ploughing (circulated separately).
12. Items for immediate release to local news outlets – to agree items to forward to news outlets.
13. Date of Next Meeting: Monday, 28th January 2019.