



Chittlehamholt, Satterleigh and Warkleigh Parish Council

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Chairman: Paul Blackwell

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Agenda of Parish Council Meeting on Monday, 30th July 2018 in Chittlehamholt Village Hall at 7.30 p.m.

1. Apologies
2. Declarations of Interest and Dispensations
3. Parishioners' Open Session – to provide parishioners with an opportunity to raise issues with the Council.
4. Reports
 - a. **Police** - to receive and consider the Councillor Advocate Scheme (circulated previously) (SW).
 - b. **District Councillor** – to receive a report on current issues for North Devon Council (NDC).
 - c. **County Councillor** – to receive a report on current issues for Devon County Council (DDC).
5. To receive and approve Minutes of the meeting held on 25th June 2018 – (circulated separately)
6. Matters Arising:
 - a. **Strategy Task & Finish Group** – to receive a report of recent discussions, which includes the following:
 - i. **Parish Plan** – to consider draft Parish Plan (to be circulated separately) (DB).
 - ii. **Recruitment of volunteers** – to receive an update including list of tasks in readiness for volunteers.
 - iii. **Verge ploughing** – to receive an update (if any).
 - iv. **Bridleways & footpaths** – to provide update on work required (SW) and specific access issue raised at last meeting (DB).
 - v. **Progress by Highways with issues reported** (e.g. road repairs, hedge trimming, etc) including works related to improving layby (circulated separately) (SW) and issue related to overhanging trees raised at last meeting (AC).
 - vi. **Exeter Inn** – to receive update (if any).
 - vii. **'Plant a Tree' campaign** – to consider next steps – ref e-mail/ref <https://www.woodlandtrust.org.uk/plant-trees/free-trees/> (AK).
 - viii. **Policy on advertising** – to consider developing a policy (AC)
 - b. **Launds Playing Field**
 - i. To note progress with exploring taking ownership of the layby (DB).
 - ii. To note progress with exploring costs of, and possible funding options for repairs to drainage (AC).
 - c. **Air Ambulance Night Landing Site**
 - i. To receive progress report (if any) (AC).
 - ii. To consider draft agreement with the Village Hall for the supply of electricity (DB).

- d. **General Data Protection Regulations (GDPR)** – to consider actions required by the Council (Clerk).
7. **Planning - to receive and consider planning applications, correspondence and follow up issues:**
- a. **Broadview Road from Eastacott Cross to Broadmoor Cross, free-range egg production unit – planning application 63710** – to receive Decision Notice approving this application (circulated separately).
 - b. **Furlong Farm – planning application 64857** – to receive Decision Notice approving the erection of replacement agricultural building, an access track/installation of a septic tank (circulated separately).
 - c. **Highbullen - planning application 58603** - to receive response from NDC regarding level of consultation related to ‘reserved matters’ (circulated separately).
 - d. **2 Taw View – planning application 64894** – to receive the Decision Notice approving this application and e-mail from NDC clarifying issues raised (circulated separately).
 - e. **Barn, South East of Holt Gate – planning application 64939** – to receive the Decision Notice approving this application (circulated previously).
 - f. **Deason Farm, Chittlehamholt – planning application 65081** – to consider application for change of use of land from agriculture to domestic curtilage, together with erection of garage & installation of package treatment (circulated separately).
 - g. **4 Deason Cottages, Chittlehamholt – planning application 65121** – to consider application for internal and external alterations to dwelling together with erection of replacement outbuilding (circulated separately).
8. **Finances**
- a. **Current balance** – to note current balance – to be advised (Clerk).
 - b. **Internal audit** – to report progress on recommendations made by the Internal Auditor for 2018/19 (Clerk).
9. **Matters Raised by Councillors** - not included elsewhere in the agenda.
- **Chittlehamholt Action Group (AK)**
10. **Training opportunities for Councillors/Clerk** - to note routine DALC newsletters circulated separately.
11. **Correspondence**
- a. **NDC – Parish Forum** – to report on the Forum meeting held on 25th July 2018 (DB/SW).
 - b. **Comment on Annual Return 2017/18** – to receive a parishioner’s e-mail commenting on various issues related to the Annual Return for 2017/18 (circulated separately).
 - c. **Barnstaple Town Council** – to receive feedback from the stakeholder meeting held to discuss future management arrangements for the **Records Office** (circulated previously).
 - d. **Know Your Place Project** – to receive details of this project, launched on 9th July. It provides a free digital mapping resource “enabling you to explore your neighbourhood online through old maps”.
 - e. **North Devon and Torridge Local Plan 2011-2031** – to receive notice of a further round of consultation between 5th July and 17th August 2018 (circulated separately).
 - f. **Proposals to merge Devon and Cornwall and Dorset Police Services** – to receive notice that views are being sought on these proposals to 27th August 2018 via <http://www.futurepolicing.co.uk> (circulated separately).
12. **Date of Next Meeting: Monday, 20th July 2018**