



Chittlehamholt, Satterleigh and Warkleigh Parish Council

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Agenda of Parish Council Meeting on Monday, 25th June 2018 in Chittlehamholt Village Hall at 7.30 p.m.

1. **Apologies** – Cllr Steve Wilkinson
2. **Declarations of Interest and Dispensations**
3. **Parishioners' Open Session** – *to provide parishioners with an opportunity to raise issues with the Council.*
4. **Reports**
 - a. **Police** - *to receive and consider the Councillor Advocate Scheme (circulated previously)*
 - b. **District Councillor** – *to receive a report on current issues for North Devon Council (NDC)*
 - c. **County Councillor** – *to receive a report on current issues for Devon County Council (DDC)*
5. **To receive and approve Minutes from meetings held on 2018** – *(circulated separately)*
 - a. Minutes of the Annual Parish Council meeting
 - b. Minutes of the Parish Council meeting
6. **Matters Arising from the Annual Parish Council Meeting/Parish Council Meeting:**
 - a. **Strategy Task & Finish Group** – *to receive a report of the recent meeting, which includes the following:*
 - i. **Recruitment of volunteers** – *to receive an update.*
 - ii. **Verge ploughing** – *to receive an update.*
 - iii. **Bridleways & footpaths** – *to provide update on work required.*
 - iv. **Progress by Highways with issues reported** (e.g. road repairs, hedge trimming, etc) including works related to improving layby.
 - v. **Exeter Inn** – *to receive a response from NDC (if available) (DB).*
 - vi. **'Plant a Tree' campaign**
 - vii. **Policy on advertising**
 - b. **Launds Playing Field**
 - i. *To consider amended draft agreement for the hire of Launds Playing Field (circulated separately) (DB).*
 - ii. *To note progress with exploring taking ownership of the layby (DB).*
 - iii. *To note whether the Council can apply to the TAP fund for repairs to drainage (AC).*

- c. **Air Ambulance Night Landing Site**
 - i. *To receive progress report (AC).*
 - ii. *To consider draft agreement for the supply of electricity with the Village Hall (circulated separately) (DB.)*
- d. **General Data Protection Regulations (GDPR) – to consider actions required by the Council (Clerk).**
- 7. **Planning - to receive and consider planning applications, correspondence and follow up issues:**
 - a. **Highbullen planning application 58603 - to receive response from NDC regarding level of consultation related to ‘reserved matters’.**
 - b. **2 Taw View – planning application 64894 – to receive response from NDC clarifying issues raised.**
 - c. **Barn, South East of Holt Gate – planning application 64939– change of use of agricultural building to two dwelling houses (circulated previously).**
- 8. **Finances**
 - a. **Current balance – current balance – to be advised (Clerk)**
 - b. **Internal audit – to report progress on recommendations made by the Internal Auditor for 2018/19 (Clerk).**
- 9. **Matters Raised by Councillors - not included elsewhere in the agenda.**
- 10. **Training opportunities for Councillors/Clerk - to note routine DALC newsletters circulated separately.**
- 11. **Correspondence**
 - a. **NDC – Parish Forum – to be held on 3rd July 2018 (details circulated previously) - to nominate councillors to attend and to note Cllr Wilkinson has offered to attend.**
 - b. **DCC – to receive Press Release re **consultation on improving library services in rural and isolated communities** – deadline for responses 28th July 2018 (circulated previously).**
 - c. **Neighbourhood Watch Network – to receive e-mail ‘New Ways to protect you this National Neighbourhood Watch Week 2018’.**
 - d. **NDC – to receive details of **survey re Water Sports** – deadline for responses 2nd July 2018.**
 - e. **Barnstaple Town Council – to receive information related to the **Records Office** including invite to share in discussions about its future (circulated previously).**
- 12. **Date of Next Meeting: Monday, 30th July 2018**
- 13. **To pass a resolution to exclude the public under section 3.4 of Standing Orders on the grounds that items for discussion are of a commercially sensitive and confidential nature.**